

**Austin Code Department**  
**Repeat Offender Program Snapshot Report**  
**February 1, 2017**

Actions	Number	% versus Total Properties Registered	Description
Properties Registered	77	100%	Number of properties that have met registration criteria
Complied with registration requirements	46	59.74%	Complied with ROP ordinance registration requirements (paid registration fee, application received, and signage posted)
Citations	11	14.3%	Responsible party for property has been issued a Municipal Court Citation.
Admin Hearing Citation	2	2.6%	Responsible party has been issued a citation to appear at Administrative Hearing.
Warnings	18	23.4%	Responsible party has been issued either a Municipal Court or Administrative Hearing warning giving a timeframe to comply before citation is issued.
BSC	5	6.5%	Cases forwarded to the Building and Standards Commission for hearing.
Total Actions	36		Total number of actions enforcement actions taken (Citations, warning, and/or BSC)
Appeals Pending	1		Responsible party may appeal the requirement to register within 10 days from the date the notice is mailed
Number of Properties removed by appeal	5		Appeals reviewed by ACD Director and were approved to be removed from Repeat Offender Registration.
Properties removed due to compliance with ordinance	1		Registered rental property has met the minimum of two consecutive years without meeting the 2/5/2 conditions.
Properties removed due to change in ownership	3		Rental property changed ownership and the new owner has within 30 days of the change submitted a new registration application and new registration fee. Rental property was made compliant within a 90 day period after the property is sold, the requirement to register is no longer applicable.
Scheduled Annual Inspections	0	0.00%	Periodic inspections may occur once a year after the eighth month of the initial or renewal registration period. Inspection may occur as necessary or as authorized by law.
First Periodic Inspection Completed	34	44.16%	Periodic inspections scheduled with property representative for exterior and interior inspection of the rental registration property.
Additional Periodic Inspection Completed	10	12.99%	Periodic inspection scheduled with property representative after the 1st year property has been registered.

